



# Vacation Care Information Booklet & Booking Form

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**Monday 15<sup>th</sup> April – Monday 29<sup>th</sup> April**

**OPENING HOURS: Monday-Friday 7:30 am – 6:00 pm**

**BOOKINGS CLOSE** at 6pm on Friday 5<sup>th</sup> April 2024. Late bookings will incur a \$22 fee or may not be accepted. Thank you for your understanding.

Please note that there are limited spots available, and some days may fill up before the deadline. To ensure your spot, please send in your completed booking form with payment.

Bookings from outside Saint Ignatius' College will be taken from

Wednesday 27<sup>th</sup> March 2024.

The Saint Ignatius' College Vacation Care Program has been designed to offer a secure, entertaining, and engaging atmosphere for children during their vacation period. The schedule is packed with an array of activities, such as excursions, interactive sessions with special guests, art and craft sessions, cooking, sports, and both indoor and outdoor games that cater to the children's likes and interests.

Please keep in mind that the program is subject to change at short notice due to circumstances beyond our control. We do our best to keep any changes to a minimum, and we will notify families promptly if any circumstances do change.

*Please do not send your child/ren if they display any symptoms of illness.*

**For all bookings and enquiries, contact:**

Bella Cerbo and Taylor Watson: 8130 7113

[oshc@ignatius.sa.edu.au](mailto:oshc@ignatius.sa.edu.au)

Excursion mobile number, for emergencies only: 0408 536 429

Our program runs from 7:30am to 6:00pm, Monday through Friday. On home base days, you have the flexibility to drop off or pick up your child/ren at any time within these hours. However, please note that on excursion days, your child must arrive by the designated times. Excursion departure and return times can be found in the program. It is important to remember to sign your children in and out every day.

### **FEES AND CHILD CARE SUBSIDY (CCS)**

The cost per child per day is \$75.00, which includes all activities and two snacks. To confirm your child's spot, payment of this fee is necessary when you book. You may qualify for the Child Care Subsidy (CCS). To apply, you'll need to provide us with your Customer Reference Number (CRN) from Centrelink. To learn more or obtain a Customer Reference Number, please visit Services Australia.

### **HOW TO BOOK AND ENROL**

Please fill out the attached booking form to secure a spot for your child. For us to process your booking, kindly ensure that the form is complete, and payment has been made in full. You can make payment over the phone, in person using eftpos, or via online banking transfer. Fill out the form at the back of this sheet to make payment.

### **CANCELLATIONS**

If you cancel a booked/paid session, the total fee will still apply to cover staffing, catering, and program expenses. Refunds cannot be given. However, if your child cannot attend due to illness and you provide a medical certificate, we can offer you a credit on your account.

If your child cannot attend for reasons other than illness, and you provide 24 hours' notice, we can offer you a credit, providing ***we can fill the vacancy***. Similarly, if a spot is available, you may swap to a different day.

### **LATE COLLECTION FEE**

If a child is not picked up by 6:00 pm, there will be a late fee of \$22.00 per 15 minutes applied. This fee will be charged for each child. Please let us know if you will be late to collect your child.

### **BUS INFORMATION**

All bus excursions are booked privately with Grants Coachlines. For further information, please see Bella Cerbo.

### **FOOD**

Your child/ren will be offered morning and afternoon snacks. **However, please ensure they bring their own lunch (unless otherwise stated), snacks, and drink bottles.** We strictly abide by Saint Ignatius' College's Nut-Aware Policy; please refrain from bringing nuts or nut-containing products to OSHC. This includes activities and food provided. We inform all external providers that we are a Nut-Aware College.

### **CLOTHING AND BELONGINGS**

Please label all your child/ren's clothing and personal items. Please wear weather-appropriate clothing and comfortable walking shoes for excursions. **Avoid bringing:** Toys/games from home, phone/iPad, or money unless indicated otherwise. Please note that anything brought to OSHC is brought at the family's own risk. SIC takes no responsibility for lost, stolen, or broken possessions.

### **SUN SMART**

As per our Sun Smart Policy, children must wear a broad-brimmed hat and sunscreen for all outdoor activities during terms 1, 3 from August 1<sup>st</sup> and 4. Children that do not have a hat will be required to stay inside or under shade. Please note that caps are not appropriate.

### **RATIOS**

The program aims to maintain a staff-to-child ratio of 1:15 on home-based days and 1:8 on excursions. Higher ratios are in place during water-based excursions.



# April 2024 Saint Ignatius' College Vacation Care Program



MONDAY 15/04/2024	TUESDAY 16/04/2024	WEDNESDAY 17/04/2024	THURSDAY 18/04/2024	FRIDAY 19/04/2024
<p><b>AUTUMN CARNIVAL</b></p> <p>MEGA NINJA RUN BATTER UP &amp; BALL MEGA SKEE BALL CATCH IF YOU CAN</p> <p><b>PLUS</b> POP-CORN ICE CREAM SUNDAES</p>	<p><b>SHANX</b> MINI GOLF</p> <p>GET YOUR PUTTS READY FOR THE MOST TEE-RIFIC DAY EXCURSION TO SHANX MINI GOLF AT REGENCY PARK</p> <p>NO IT'S ANDS OR <b>PUTTIS!</b></p> <p>ARRIVE AT OSHC BY 9:30AM</p>	<p><b>CUBE SPORTS</b></p> <p>LEARN HOW OUR BODY IS POWER IN TODAYS KARATE INCURSIONS</p> <p>TRAIN LIKE THE PROFESSIONALS AND PUT YOUR SKILLS TO THE TEST</p> <p>INCURSION FROM 10:30AM</p> <p><b>GLENN THE JUNK MAN</b></p> <p>DO YOU LOVE BUILDING CUBBY HOUSES AND FORTS? WELL, GLENN IS BACK! GET READY TO BUILD THE LARGEST FORTS USING NATURE MATERIALS IN HIS LOOSE PARTS INCURSION</p> <p>INCURSION FROM 1:30PM</p>	<p>WILL PO BE ABLE TO FIND AND TRAIN HIS NEW DRAGON WARRIOR?</p> <p>POP-CORN AND FRUITBOX INCLUDED</p> <p><b>KUNG FU PANDA</b></p> <p>RATED PG</p> <p><b>HOYTS</b></p> <p>WE WILL BE WALKING TO HOYTS NORWOOD TO SEE KUNG FU PANDA 4</p> <p>ARRIVE AT OSHC BY 9:30AM</p>	<p><b>PLAY FOOTBALL</b> GOALS</p> <p>HAVE YOU GOT WHAT IT TAKES TO BEND IT LIKE BECKHAM?</p> <p>COACH ROBERT IS BACK TO HELP TEACH SOCCER SKILLS AND TRICKS. CHILDREN CAN WEAR THEIR FAVOURITE SOCCER UNIFORMS FOR THE DAY.</p> <p>INCURSION FROM 10:30AM</p> <p>FROM THE ADELAIDE FRINGE TO MELBOURNE INTERNATIONAL COMEDY FESTIVAL, STRAIGHT TO SAINT IGNATIUS' COLLEGE.</p> <p><b>Bubble Life &amp; Milkshake</b></p> <p>INCURSION FROM 1:30PM</p> <p>BUBBLE LABORATORY ARE PERFORMING THEIR MOST SPECTACULAR BUBBLE SHOW. EVER WONDERED WHAT IT WOULD BE LIKE TO BE INSIDE A BUBBLE?</p>
<p><b>LOVE GAMING?</b> WE HAVE 20 PLAYER GAMING PODS FOR THE DAY</p> <p><b>BUT WAIT THERE'S MORE...</b></p> <p>WE HAVE ARCADE MACHINES FOR THE DAY AS WELL!</p> <p><b>GAME COVER</b></p> <p>ARRIVE AT OSHC BY 9:30AM</p>	<p><b>VOTED AUSTRALIA'S BEST PLAYGROUND</b></p> <p>WE'RE HEADING TO THORNDON PARK, PARADISE FOR A PLAY AT OUR FAVOURITE OUTDOOR PLAYGROUND</p> <p><b>MORE THAN JUST A PLAYGROUND</b></p> <p>ARRIVE AT OSHC BY 9:30AM</p>	<p><b>SAINT IGNATIUS' COLLEGE OSHC PRESENTS:</b></p> <p><b>ENCHANTED KIDCHELLA</b></p> <p>ENCHANTED ART AND CRAFT GLITTER TATTOOS GLITTER FACE PAINTING PEDAL KARTS KARAOKE YARD GAMES ENCHANTED COOKING</p> <p>INCURSIONS ALL DAY</p> <p>DRESS CODE: FESTIVAL OUTFITS</p> <p>LUNCH PROVIDED HOT DOG AND CHIPS</p>	<p>WILL YOU BE ABLE TO FIND THE MAGIC KEY TO OPEN THE DOOR TO THE UNDERWORLD?</p> <p>POP-CORN AND FRUITBOX INCLUDED</p> <p><b>THE MUPPET MOVIES</b></p> <p>RATED PG</p> <p><b>HOYTS</b></p> <p>WE WILL BE WALKING TO HOYTS NORWOOD TO SEE THE MUPPET MOVIES</p> <p>ARRIVE AT OSHC BY 9:30AM</p>	<p>JOIN US AS WE DIP DEEP DOWN UNDER THE SEA TO WATCH ADELAIDE YOUTH THEATRE PERFORMANCE AT FUTURES CHURCH</p> <p><b>Disney THE LITTLE MERMAID</b></p> <p>"WHO SAYS MY DREAMS JUST HAVE TO STAY MY DREAMS" - ARIEL</p> <p>ARRIVE AT OSHC BY 9:00AM</p>
<p><b>MONDAY 22/04/2024</b></p>	<p><b>TUESDAY 23/04/2024</b></p>	<p><b>WEDNESDAY 24/04/2024</b></p>	<p><b>THURSDAY 25/04/2024</b></p>	<p><b>FRIDAY 26/04/2024</b></p>



# IMPORTANT INFORMATION TO KNOW



MONDAY 15/04/2024	TUESDAY 16/04/2024	WEDNESDAY 17/04/2024	THURSDAY 18/04/2024	FRIDAY 19/04/2024
<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Incursion 1: All Day</b></p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 1.1, 1.2, 2.1, 4.3</p> <p>Antonio M, George N</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Excursion: SHANX Mini Golf, Regency Park</b></p> <p>Arrive at OSHC: 9:30am</p> <p>Return to OSHC: 1:30pm</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 2.4, 3.1, 4.1, 5.5</p> <p>Adele C, Annabelle</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Incursion 1: 10:30am-12:30pm</b></p> <p><b>Incursion 2: 1:30pm-3:30pm</b></p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 1.1, 1.3, 4.1, 4.2, 4.4</p> <p>Dion C, Levi G</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Excursion Walking to: Hoyts Cinema, Norwood</b></p> <p>Arrive at OSHC: 9:30am</p> <p>Return to OSHC: 1:00pm</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 2.4, 3.1, 4.1</p> <p>Anita K, Arjun G</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Incursion 1: 10:30am-12:30pm</b></p> <p><b>Incursion 2: 1:30pm-2:30pm</b></p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 3.1, 3.2, 1.2, 4.4</p> <p>Arnau B, Eveson L</p>
MONDAY 22/04/2024	TUESDAY 23/04/2024	WEDNESDAY 24/04/2024	THURSDAY 25/04/2024	FRIDAY 26/04/2024
<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Incursion 1: All Day</b></p> <p><b>Incursion 2: All Day</b></p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 5.1, 5.2, 5.3, 4.2</p> <p>Dylan W, Lachlan L</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Excursion: Thorndon Park, Paradise</b></p> <p>Arrive at OSHC: 9:30am</p> <p>Return to OSHC: 1:30pm</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 3.1, 3.2, 2.1, 2.4</p> <p>Elizabeth C, Chloe C</p>	<p>Please bring packed healthy snacks and water bottle.</p> <p><b>Incursion 2: All Day</b></p> <p><b>Lunch Provided: Hot Dog and Chips</b></p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 1.1, 2.1, 4.3</p> <p>Katie H, Ottie R</p>	<p><b>CLOSED FOR ANZAC DAY</b></p> <p><b>PUBLIC HOLIDAY</b></p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Excursion: Little Mermaid Performance, Futures Church Paradise</b></p> <p>Arrive at OSHC: 9:00am</p> <p>Return to OSHC: 12:15pm</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP:</b> 2.4, 3.1, 4.1, 5.5</p> <p>Xavier C</p>



# April 2024 Saint Ignatius' College Vacation Care Program



MONDAY 29/04/2024	MONDAY 29/04/2024	TUESDAY 30/04/2024
<p><b>KELLY SPORTS</b></p> <p>ARE YOU READY TO TAKE ON KELLY SPORTS 'K' GAMES EXTRA VAGANZA INCURSION?</p> <p>THIS FAST PACED COMPETITION WILL ENCOURAGE CHILDREN TO WORK TOGETHER IN TEAMS AND HELP LEAD THEIR TEAM TO VICTORY!</p> <p>INCURSIONS FROM 10:30AM</p> <p><b>SCI - WORLD</b></p> <p>INCURSIONS FROM 1:30PM</p> <p><b>FIRE AND ICE SHOW</b></p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p><b>Incursion 1: 10:30am-12:30pm</b></p> <p><b>Incursion 2: 1:30pm-2:30pm</b></p> <p>Plus, an assortment of cooking and Craft activities throughout the day.</p> <p><b>No hat, no play policy applies</b></p> <p><b>MTOP: 3.1, 3.2, 5.1, 5.2</b></p> <p>Wayne Q, Jessica Q</p>	<p><b>BACK TO SCHOOL</b></p> <p><b>TERM 2 COMMENCES</b></p>

## VACATION CARE CHECKLIST

## BOOKINGS CLOSE

*Do I Have?...*

- Sun Safe Hat
- Drink Bottle
- Lunch and snacks
- Backpack/ Bag

- Appropriate Clothing
- Comfortable Footwear
- All my items labeled
- Change of clothes

**Friday 5th April 2024**

Book early as places are limited, especially on excursion days. Once available places have been filled, no further bookings can be accepted. Waiting lists are available, however, spots are not guaranteed.



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**ENROLMENT FORM**

Please only email this form as a pdf. (Screenshots will not be accepted) or return it in person to the OSHC room or the front office.

**CHILD/CHILDREN DETAILS**

	Surname	Given Name	Date of birth <i>If not on file</i>	Child's CRN NO. <i>If not on file</i>	M/F
1					
2					
3					

**PARENT/GUARDIAN 1 INFORMATION (CRN ACCOUNT HOLDER)**

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

DOB: (*If not on file*) \_\_\_\_\_ CRN Number: (*If not on file*) \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: (*If not on file*) \_\_\_\_\_

Email: (*If not on file*) \_\_\_\_\_

**PARENT/GUARDIAN 2 INFORMATION**

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**EMERGENCY CONTACTS AND PEOPLE AUTHORISED TO COLLECT YOUR CHILD/CHILDREN.**

(Must be different from parent/guardian) **Must be provided.**

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_ Authorised to Collect: **Yes /No**

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Surname: \_\_\_\_\_ Given name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_ Authorised to Collect: **Yes /No**

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

## MEDICAL DETAILS

Does your child/ren have any allergies or food/drug sensitivities? **Yes /No**

If YES, please give details:

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Does your child/ren have an Action Plan? **Yes /No**

If YES, please give details:

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Has your child/ren been diagnosed as at risk of Anaphylaxis? **Yes /No**

If YES, please give details:

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Does your child/ren take any regular medication? E.g., Ventolin, Ritalin etc. **Yes /No**

If YES, please give details:

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Does your child/ren get bus/motion sickness. **Yes /No**

If YES, your child/ren will need to sit at the front of the bus:

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## PARENT DECLARATION/ PERMISSIONS

- I approve of my child's involvement in SIC Vacation Care program.
- I give my child/ren permission to participate in activities organised for the days my child/ren will attend. Risk assessments are conducted for all excursions and incursions and may be viewed upon request.
- I authorise staff to obtain all necessary medical assistance and treatment for my child in the event of an accident or illness and agree to meet any expenses attached to such treatment and transport.
- If my child/ren develops Asthma symptoms during this time and does not have their medication, I permit OSHC educators to administer "reliever" medication from the first aid kit, follow basic asthma management procedures and, as soon as possible, contact a parent/guardian.
- I acknowledge that my child will not attend the OSHC service if suffering from an infectious or communicable disease identified by the SA Health Department.
- I authorise staff to supply sunscreen to my child unless I have provided my child/ren with their own.
- I understand there is a late pick-up charge, as outlined in the OSHC and Vacation Care Policy, which applies after the service's finishing time.
- I agree to pay for the days my child is enrolled and agree to the cancellation policy as stated above.
- The information I have provided is true and correct, and, where applicable, I have provided Centrelink with this information.
- At SIC Vacation Care, it is imperative that we maintain a safe and enjoyable atmosphere for all children under our care. We ask that children in our care adhere to our behavioural policies and rules. It must be emphasised that any child who consistently engages in inappropriate behaviour risks being disqualified from our program.
- I understand that SIC Vacation Care Service reserves the right to vary the terms and conditions.



**PHOTO/VIDEO INFORMATION:**

We promote a positive cyber-safe culture within our community, which extends to how we use photographs of children in our care. We use an OSHC iPad and upload photos to a secure app, or display them in our room. Images can be reviewed upon request. Please let a staff member know if you do not wish your child to be photographed and uploaded to our OneChild app during vacation care.

**VACATION CARE DECLARATION:**

I confirm that I have thoroughly read and comprehended the vacation care information booklet and consent to the terms and conditions specified. I verify that the days I selected are accurate. Please note that exchanging days may not be feasible, and if bookings are made after the 5<sup>th</sup> April, a \$22 late fee will be imposed. I am aware of the vacation care cancellation policy, as previously stated.



Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**EXTREME WEATHER CONDITIONS**

In the event of extreme weather conditions where it is no longer safe to walk on an excursion I/we permit for my child/ren to be transported via a private bus.

Initial of parent/guardian: \_\_\_\_\_

**EXCURSION CONSENTS: PLEASE INITIAL ALL THAT ARE APPLICABLE.**

Please note that if permission is not granted, your child/ren cannot attend.

**SHANX MINI GOLF EXCURSION CONSENT 16/04/2024**

I/we permit for my child/ren to participate in all aspects of the excursion to **SHANX Mini Golf, Regency Park** including the use of a private bus for transportation.

Initial of parent/guardian: \_\_\_\_\_

**PG MOVIE EXCURSION CONSENT 18/04/2024**

I/we acknowledge that the scheduled movie at **Hoyts, Norwood** is rated **PG**, and that we will be walking to the venue.

Initial of parent/guardian: \_\_\_\_\_

**THORNDON PARK EXCURSION CONSENT 23/04/2024**

I/we permit for my child/ren to participate in all aspects of the excursion to **Thorndon Park, Paradise** including the use of a private bus for transportation.

Initial of parent/guardian: \_\_\_\_\_

**AYT LITTLE MERMAID THEATRE PRODUCTION EXCURSION CONSENT 26/04/2024**

I/we permit for my child/ren to participate in all aspects of the excursion to **AYT Little Mermaid Futures Church, Paradise** including the use of a private bus for transportation.

Initial of parent/guardian: \_\_\_\_\_



**PLEASE TICK SELECTED DAYS.** Vacation Care Fees: \$75.00 per child per day

*We recommend taking a photo of your selected days for future reference.*

Date and Activity	Child 1	Child 2	Child 3	Notes
<b>MONDAY 15/04/2024</b> Incursion: Autumn Carnival				
<b>TUESDAY 16/04/2024</b> Excursion: SHANX Mini Golf				
<b>WEDNESDAY 17/04/2024</b> Incursion: Karate/Glenn the Junk Man				
<b>THURSDAY 18/04/2024</b> Excursion: Movies				Include a small Combo deal. Yes / No
<b>FRIDAY 19/04/2024</b> Incursion: Football Academy/Bubble Laboratory				

Date and Activity	Child 1	Child 2	Child 3	Notes
<b>MONDAY 22/04/2024</b> Incursion: Gaming Pods/Arcade Games				
<b>TUESDAY 23/04/2024</b> Excursion: Thorndon Park				
<b>WEDNESDAY 24/04/2024</b> Incursion: Enchanted Kidchella Festival				<input type="checkbox"/> Vegetarian <input type="checkbox"/> Gluten Free
<b>THURSDAY 25/04/2024</b> <b>CLOSED FOR PUBLIC HOLIDAY</b>				
<b>FRIDAY 26/04/2024</b> Excursion: Little Mermaid Theatre Production				

Date and Activity	Child 1	Child 2	Child 3	Notes
<b>MONDAY 29/04/2024</b> Incursion: K 'Games' Extravaganza/Sci- World Fire and Ice Show				
<b>TUESDAY 30/04/2024</b>	<b>TERM 2 COMMENCES</b>			



## DIRECT DEBIT FORM

*Please note that details are kept confidential, and this form will be shredded once entered. Card details are not kept on file.*

Credit Card: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
Card No: _____ - _____ - _____ - _____	Expiry Date: ____ - ____
Cardholder Name:	Signature:

## ONLINE BANKING

Please tick if you would like to pay via online banking transfer, and we will send you an email with the total amount due.

**Account name:** Saint Ignatius College OSHC

**BSB:** 064 786

**Account number:** 100016282

**Reference:** Please remember to refer to your child's name, your family name and 'vacation care' (e.g., J Smith VAC)

**If an online banking transfer is not made within 5 days of receiving a confirmation email, your bookings will be cancelled.**



