



Vacation Care Information Booklet & Booking Form

Monday 14th April – Monday 28th April

OPENING HOURS: Monday-Friday 7:30 am – 6:00pm

BOOKINGS CLOSE at 6pm on Wednesday, 2nd April 2025. Late bookings will incur a \$22 fee or may not be accepted. Thank you for your understanding.

Please note that there are limited spots available, and some days may fill up before the deadline. To ensure your spot, please send in your completed booking form with payment.

**Bookings from outside Saint Ignatius' College will be taken from
Monday 24th March 2025.**

The Saint Ignatius' College Vacation Care Program has been designed to offer a secure, entertaining, and engaging atmosphere for children during their vacation period. The schedule is packed with an array of activities, such as excursions, interactive sessions with special guests, art and craft sessions, cooking, sports, and both indoor and outdoor games that cater to the children's likes and interests.

Please keep in mind that the program is subject to change at short notice due to circumstances beyond our control. We do our best to keep any changes to a minimum, and we will notify families promptly if any circumstances do change.

Please do not send your child/ren if they display any symptoms of illness.

For all bookings and enquiries, contact:

Bella Cerbo: 8130 7113

oshc@ignatius.sa.edu.au

Excursion mobile number, for emergencies only: 0408 536 429

VACATION CARE IMPORTANT INFORMATION

OPERATING HOURS

Our program runs from 7:30am to 6:00pm, Monday through Friday. On home base days, you have the flexibility to drop off or pick up your child/ren at any time within these hours. However, please note that on excursion days, your child must arrive by the designated times. Excursion departure and return times can be found in the program. **It is important to remember to sign your children in and out every day.**

FEES AND CHILD CARE SUBSIDY (CCS)

The cost per child per day is \$85.00, which includes all activities and two snacks. To confirm your child's spot, payment of this fee is necessary when you book. You may qualify for the Child Care Subsidy (CCS). To apply, you'll need to provide us with your Customer Reference Number (CRN) from Centrelink. To learn more or obtain a Customer Reference Number, please visit Services Australia.

HOW TO BOOK AND ENROL

Please fill out the attached booking form to secure a spot for your child. For us to process your booking, kindly ensure that the form is complete, and payment has been made in full. You can make payment over the phone, in person using eftpos, or via online banking transfer. Fill out the form at the back of this sheet to make payment.

CANCELLATIONS

You must inform the service if your child cannot attend a session. If you cancel a booked/paid session, the total fee will still apply to cover staffing, catering, and program expenses. Refunds cannot be given. However, if your child cannot attend due to illness and you provide a medical certificate, we can offer you a credit on your account. If your child cannot attend for reasons other than illness, and you provide 24 hours' notice, we can offer you a credit, providing **we can fill the vacancy**. Similarly, if a spot is available, you may swap to a different day.

LATE COLLECTION FEE

If a child is not picked up by 6:00 pm, there will be a late fee of \$22.00 after 6:00pm, and every 15 minutes thereafter. Please let us know if you will be late to collect your child.

BUS INFORMATION

All bus excursions are booked privately with Grants Coachlines. For further information, please see Bella Cerbo.

FOOD

Your child/ren will be offered morning and afternoon snacks. These may include fruit, vegetable, meat and crackers platters. **However, please ensure they bring their own lunch (unless otherwise stated), snacks, and drink bottles.** We strictly abide by Saint Ignatius' College's Allergy Awareness and Management policy. Please refrain from bringing nuts or nut-containing products to OSHC. This includes activities and food provided. We inform all external providers that we are an allergy aware College.

CLOTHING AND BELONGINGS

Please label all your child/ren's clothing and personal items. Please wear weather-appropriate clothing and comfortable walking shoes for excursions. **Avoid bringing:** Toys/games from home, phone/iPad, or money unless indicated otherwise. Please note that anything brought to OSHC is brought at the family's own risk. SIC takes no responsibility for lost, stolen, or broken possessions.

SUN SMART

As per our Sun Smart Policy, **children must wear a broad-brimmed hat** and sunscreen for all outdoor activities during terms 1, 3 from August 1st and 4. Children that do not have a hat will be required to stay inside or under shade. Please note that caps are not appropriate.

RATIOS

The program aims to maintain a staff-to-child ratio of 1:15 on home-based days and 1:8 on excursions. Higher ratios are in place during water-based excursions.

April 2025

Saint Ignatius' College Vacation Care Program

MONDAY 14TH APRIL

EASTER TREASURE HUNT AND CRAFT

INCURSION 10:30AM
FOLLOW THE CLUES, HUNT FOR EASTER TREASURE AND CREATE ADORABLE CRAFTS INSPIRED BY THE SEASON.



THE ULTIMATE OSHC COLOUR RUN

IT'S TIME TO GET COLOURFUL!
INCURSION 1:30PM
WEAR WHITE COLOURED TOPS AND OLD CLOTHES



TUESDAY 15TH APRIL

OLON

WANT IT ALL? WELL, OLON HAS IT ALL

- 2 HOURS OF: INDOOR SPORTS FUN
- INTERACTIVE WALL
- MULTI-SPORTS SIMULATOR
- BOARD GAMES AND COLOURING IN ACTIVITIES
- PS5 AND NINTENDO SWITCH
- MINI-GOLF AND DANCE ROOM



ARRIVE TO OSHC BY 9:00AM

MONDAY 21ST APRIL

HAPPY EASTER

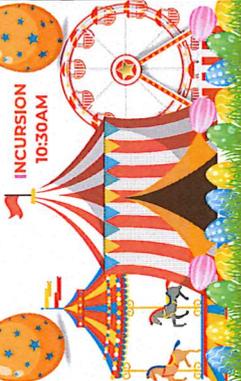
EASTER MONDAY PUBLIC HOLIDAY



WEDNESDAY 16TH APRIL

EASTER CARNIVAL

- EPIC NINJA FUN RUN
- OBSTACLE COURSE
- GAMING PODS
- EASTER CRAFT
- AIR BRUSH TATTOOS
- EASTER BAKING
- EASTER EGG HUNT

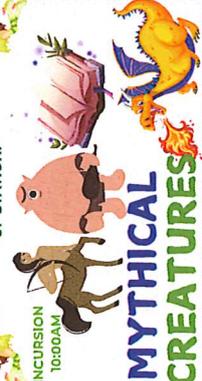


INCURSION 10:30AM

WEDNESDAY 23RD APRIL

MYTHICAL CREATURES

INCURSION 10:00AM
DESIGN YOUR OWN DRAGON EGGS, UNICORN POOP PUTTY AND FAIRY POTION JARS. PLUS, HEAD OVER TO THE MYTHICAL CREATURES DRESS UP STATION.



ARCADE GAMING

- BASKETBALL SHOOTER
- FOOTBALL TABLE
- NBA JAM
- PACMAN MACHINE
- ATARI PONG

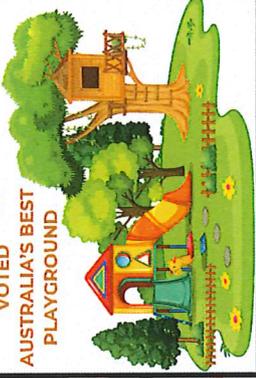


THURSDAY 17TH APRIL

THORNDON PARK

MORE THAN JUST A PLAYGROUND
WE'RE HEADING TO THORNDON PARK FOR AN EXCURSION

SAUSAGE SIZZLE LUNCH PROVIDED



VOTED AUSTRALIA'S BEST PLAYGROUND

ARRIVE TO OSHC BY 9:00AM

THURSDAY 24TH APRIL

FROZEN JR.

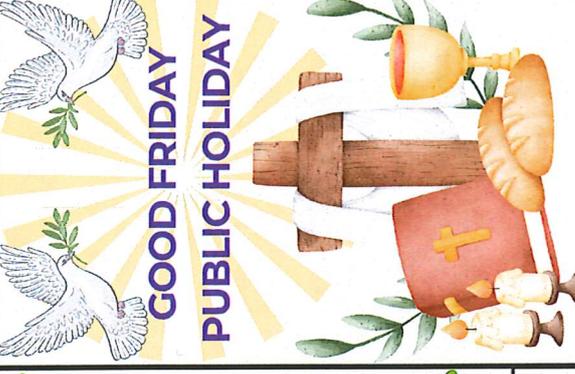
ACPA PRESENT
DISNEY'S FROZEN JR.
WE'RE HEADING TO FUTURES CHURCH FOR AN EXCURSION TO WATCH THE THEATRE PRODUCTION, DISNEY'S FROZEN JR.



ARRIVE TO OSHC BY 9:00AM

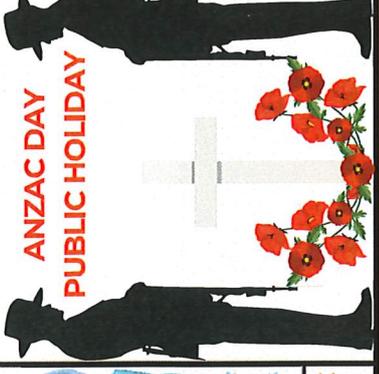
FRIDAY 18TH APRIL

GOOD FRIDAY PUBLIC HOLIDAY



FRIDAY 25TH APRIL

ANZAC DAY PUBLIC HOLIDAY



Important Information to know Saint Ignatius' College Vacation Care Program

MONDAY 14TH APRIL	TUESDAY 15TH APRIL	WEDNESDAY 16TH APRIL	THURSDAY 17TH APRIL	FRIDAY 18TH APRIL
<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Incursion 1: 10:30am-12:30pm Incursion 2: 1:30pm-3:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers and Nachos</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 1.1, 1.2, 2.1, 4.3</p> <p>Suggested by: Siena B, Sylvie F</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Excursion to: Olon, Seaton</p> <p>Arrive at OSHC: 9:00am Returning to OSHC: 3:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers, Sausage Rolls and Meat Pies (Vegetarian options available)</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 2.4, 3.1, 4.1, 5.5</p> <p>Suggested by: Zayden S</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Incursion 1: 10:30am-3:00pm Incursion 2: 10:30am-2:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers and Potato Gems</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 1.1, 1.2, 2.1, 4.3</p> <p>Suggested by: Arnau B, Eveson L</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Excursion to: Thorndon Park, Paradise</p> <p>Arrive at OSHC: 9:00am Returning to OSHC: 2:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers and Pita Chips</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 2.4, 3.1, 4.1, 5.5</p> <p>Suggested by: Elizabeth C</p>	<p>OSHC IS CLOSED FOR GOOD FRIDAY PUBLIC HOLIDAY</p>
MONDAY 21ST APRIL	TUESDAY 22ND APRIL	WEDNESDAY 23RD APRIL	THURSDAY 24TH APRIL	FRIDAY 25TH APRIL
<p>OSHC IS CLOSED FOR EASTER MONDAY PUBLIC HOLIDAY</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Incursion 1: 10:30am-3:00pm Incursion 2: 10:30am-3:00pm Incursion 3: 10:30am-2:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers and Nachos</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 1.1, 1.2, 2.1, 4.3</p> <p>Suggested by: Annabelle H</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Incursion 1: 10:00am-12:00pm Incursion 2: 10:30am-3:00pm</p> <p>MONDAY 28TH APRIL Snack Menu: Fruit, Vegetables, Meat, Crackers, Sausage Rolls and Meat Pies (Vegetarian options available)</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 1.1, 1.2, 2.1, 4.3</p> <p>Suggested by: Jacob L</p>	<p>Please bring a packed healthy lunch, snacks and water bottle.</p> <p>Excursion to: Futures Church, Paradise</p> <p>Arrive at OSHC: 9:00am Returning to OSHC: 2:30pm</p> <p>Snack Menu: Fruit, Vegetables, Meat, Crackers and Potato Gems</p> <p>Plus, an assortment of cooking and craft activities throughout the day.</p> <p>MTOP: 2.4, 3.1, 4.1, 5.5</p> <p>Suggested by: Anita K</p>	<p>OSHC IS CLOSED FOR ANZAC DAY PUBLIC HOLIDAY</p>

April 2025

Saint Ignatius' College Vacation Care Program

MONDAY 28TH APRIL

DO YOU HAVE WHAT IT TAKES TO OUTPLAY, OUTLAST AND OUTWIT IN OUR OSHC SURVIVOR INCURSION?



INCURSION 10:30AM

BUBBLE LABORATORY

INCURSION 1:30PM

DR. BUBBLE AND MILKSHAKE ARE BACK TO PERFORM THEIR MOST SPECTACULAR BUBBLE SHOW!

PLUS, EACH CHILD WILL GET TO GO INSIDE A BUBBLE!



MONDAY 28TH APRIL

Please bring a packed **healthy** lunch, snacks and water bottle.

Incursion 1: 10:30am-12:30pm
Incursion 1: 1:30pm-2:30pm

Snack Menu:

Fruit, Vegetables, Meat, Crackers and Berry Crumble

Plus, an assortment of cooking and craft activities throughout the day.

MTOP: 1.1, 1.2, 2.1, 4.3

Suggested by: Aiden G, Jayden M

TUESDAY 29TH APRIL



TERM 2 COMMENCES



Bookings Close

Wednesday 2nd

April 2025



Book early as places are limited. Once available places have been filled, no further bookings can be accepted. Waiting lists are available, however, spots are not guaranteed.

MY VACATION CARE CHECKLIST

DO I HAVE...?

- SUN SAFE HAT 
- CLOSED SHOES 
- DRINK BOTTLE 
- CHANGE OF CLOTHES 
- LUNCH AND SNACKS 
- ALL ITEMS LABELLED 
- BACKPACK/BAG 
- APPROPRIATE CLOTHING 



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ENROLMENT FORM

Please only email this form as a pdf. (Screenshots will not be accepted) or return it in person to the OSHC room or the front office.

CHILD/CHILDREN DETAILS

	Surname	Given Name	Date of birth <i>If not on file</i>	Child's CRN NO. <i>If not on file</i>	M/F
1					
2					
3					

PARENT/GUARDIAN 1 INFORMATION (CRN ACCOUNT HOLDER)

Surname: _____ Given name: _____

DOB: *(If not on file)* _____ CRN Number: *(If not on file)* _____

Mobile Phone: _____ Work Phone: _____

Address: *(If not on file)* _____

Email: *(If not on file)* _____

PARENT/GUARDIAN 2 INFORMATION

Surname: _____ Given name: _____

Mobile Phone: _____ Home Phone: _____

Work Phone: _____

EMERGENCY CONTACTS AND PEOPLE AUTHORISED TO COLLECT YOUR CHILD/CHILDREN.

(Must be different from parent/guardian) **Must be provided.**

Surname: _____ Given name: _____

Relationship to Child: _____ Authorised to Collect: **Yes /No**

Home Phone: _____ Mobile Phone: _____ Work Phone: _____

Surname: _____ Given name: _____

Relationship to Child: _____ Authorised to Collect: **Yes /No**

Home Phone: _____ Mobile Phone: _____ Work Phone: _____

MEDICAL DETAILS

Does your child/ren have any allergies or food/drug sensitivities? **Yes /No**

If YES, please give details:

Does your child/ren have an Action Plan? **Yes /No**

If YES, please give details:

Has your child/ren been diagnosed as at risk of Anaphylaxis? **Yes /No**

If YES, please give details:

Does your child/ren take any regular medication? E.g., Ventolin, Ritalin etc. **Yes /No**

If YES, please give details:

Does your child/ren get bus/motion sickness. **Yes /No**

If YES, your child/ren will need to sit at the front of the bus:

PARENT DECLARATION/ PERMISSIONS

- I approve of my child's involvement in SIC Vacation Care program.
- I give my child/ren permission to participate in activities organised for the days my child/ren will attend. Risk assessments are conducted for all excursions and incursions and may be viewed upon request.
- I authorise staff to obtain all necessary medical assistance and treatment for my child in the event of an accident or illness and agree to meet any expenses attached to such treatment and transport.
- If my child/ren develops Asthma symptoms during this time and does not have their medication, I permit OSHC educators to administer "reliever" medication from the first aid kit, follow basic asthma management procedures and, as soon as possible, contact a parent/guardian.
- I acknowledge that my child will not attend the OSHC service if suffering from an infectious or communicable disease identified by the SA Health Department.
- I authorise staff to supply sunscreen to my child unless I have provided my child/ren with their own.
- I understand there is a late pick-up charge, as outlined in the OSHC and Vacation Care Policy, which applies after the service's finishing time.
- I agree to pay for the days my child is enrolled and agree to the cancellation policy as stated above.
- The information I have provided is true and correct, and, where applicable, I have provided Centrelink with this information.
- At SIC Vacation Care, it is imperative that we maintain a safe and enjoyable atmosphere for all children under our care. We ask that children in our care adhere to our behavioural policies and rules. It must be emphasised that any child who consistently engages in inappropriate behaviour risks being disqualified from our program.
- I understand that SIC Vacation Care Service reserves the right to vary the terms and conditions.

PHOTO/VIDEO INFORMATION:

We promote a positive cyber-safe culture within our community, which extends to how we use photographs of children in our care. We use an OSHC iPad and upload photos to a secure app or display them in our room. Images can be reviewed upon request. Please let a staff member know if you do not wish your child to be photographed and uploaded to our OneChild app during vacation care.

VACATION CARE DECLARATION:

I confirm that I have thoroughly read and comprehended the vacation care information booklet and consent to the terms and conditions specified. I verify that the days I selected are accurate. Please note that exchanging days may not be feasible, and if bookings are made after the 2nd April, a \$22 late fee will be imposed. I am aware of the vacation care cancellation policy, as previously stated.



Signature of parent/guardian: _____ Date: _____

EXTREME WEATHER CONDITIONS

In the event of extreme weather conditions where it is no longer safe to walk on an excursion I/we permit for my child/ren to be transported via a private bus.

Initial of parent/guardian: _____

EXCURSION CONSENTS: PLEASE INITIAL ALL THAT ARE APPLICABLE.

Please note that if permission is not granted, your child/ren cannot attend.

EXCURSION CONSENT OLON, SEATON 15/04/2025

I/we permit for my child/ren to participate in all aspects of the excursion to **Olon, Seaton** including the use of a private bus for transportation.

Initial of parent/guardian: _____

EXCURSION CONSENT THORNDON PARK, PARADISE 17/04/2025

I/we permit for my child/ren to participate in all aspects of the excursion to **Thorndon Park, Paradise** including the use of a private bus for transportation.

Initial of parent/guardian: _____

EXCURSION CONSENT DISNEY'S FROZEN JR. PRODUCTION, PARADISE 24/04/2025

I/we permit for my child/ren to participate in all aspects of the excursion to **Disney's Frozen JR Production, Paradise** including the use of a private bus for transportation.

Initial of parent/guardian: _____

PLEASE TICK SELECTED DAYS. Vacation Care Fees: \$85.00 per child per day

We recommend taking a photo of your selected days for future reference.

Date and Activity	Child 1	Child 2	Child 3	Notes
MONDAY 14/04/2025 Incursion 1: Easter Treasure Hunt/Crafts Incursion 2: Colour Run				
TUESDAY 15/04/2025 Excursion: Olon, Seaton				
WEDNESDAY 16/04/2025 Incursion 1: Inflatables Incursion 2: Airbrush Tattoos				
THURSDAY 17/04/2025 Excursion: Thorndon Park, Paradise Lunch provided: <i>Sausage Sizzle</i>				<input type="checkbox"/> Supplying own lunch <input type="checkbox"/> Vegetarian <input type="checkbox"/> Gluten Free
FRIDAY 18/04/2025		CLOSED FOR PUBLIC HOLIDAY		

Date and Activity	Child 1	Child 2	Child 3	Notes
MONDAY 21/04/2025		CLOSED FOR PUBLIC HOLIDAY		
TUESDAY 22/04/2025 Incursion 1: Music Festival Incursion 2: Face Paint and Crazy Hair Incursion 3: Go Karts				
WEDNESDAY 23/04/2025 Incursion 1: Mythical Creatures Incursion 2: Arcade Games				
THURSDAY 24/04/2025 Excursion: Disney's Frozen Jr. Production, Paradise				
FRIDAY 25/04/2025		CLOSED FOR PUBLIC HOLIDAY		

Date and Activity	Child 1	Child 2	Child 3	Notes
MONDAY 28/04/2025 Incursion 1: OSHC Survivor Incursion 2: Bubble Laboratory				
TUESDAY 29/04/2025	TERM 2 COMMENCES			

DIRECT DEBIT FORM

Please note that details are kept confidential, and this form will be shredded once entered. Card details are not kept on file.

Credit Card: MasterCard Visa

Card No: _____ - _____ - _____ - _____

Expiry Date: ____ - ____

Cardholder Name:

Signature:

ONLINE BANKING

Please tick if you would like to pay via online banking transfer, and we will send you an email with the total amount due.

Account name: Saint Ignatius College OSHC

BSB: 064 786

Account number: 100016282

Reference: Please remember to refer to your child's name, your family name and 'vacation care' (e.g., J Smith VAC)

If an online banking transfer is not made within 5 days of receiving a confirmation email, your bookings will be cancelled.

